



Library Board Meeting Agenda

Thursday, June 8, 2023 @ 4:00 p.m.

Brodhead Memorial Public Library
1207 25th Street
Brodhead, WI 53520

- 1) Call to order**
- 2) Motion to approve consent agenda and to deviate from order if necessary (possible action)**
- 3) Minutes of May 18, 2023, May 31, 2023, and June 6, 2023 meetings (possible action)**
- 4) Public Comment (no action will be taken on items read in during this time)**
If you are unable to attend the meeting, comments should be given in writing to the library 'physically' or emailed to libraryboard@brodheadlibrary.org. The Library Director, Library Board President, or presiding officer will read any public comments into the meeting.
- 5) Directors Report**
 - a) Financial
 - b) Collection Development & Circulation
 - c) Personnel
 - d) Building Updates
 - e) Summer Reading Program
- 6) Discussion of Old Business**
 - a) Staff Position Description Review/Approval
 - b) Other 'general' personnel discussion
- 7) Future Agenda Items**
 - a) Program Room Use agreement - celebration/birthday "party" policies (possible action)
 - b) Financial Policy (possible action)
 - c) Emergency notification system deactivation (BEAMS)
 - i) Replacement ideas
 - ii) Removal of extra phone line
 - iii) Tiny Town Proposal
- 8) Closed Session per Wisconsin §19.85 (1) (c)**
Considering employment, promotion, compensation, or performance evaluation data of any public employee(s) over which the government body has jurisdiction or exercises responsibility: specific staff performance, promotion, & compensation.
- 9) Return from closed session (possible action)**
- 10) Adjourn**

Brodhead Memorial Public Library –Board of Trustees: Ann Anderson, Jill Baxter, Katrina Dunlavy, Kassandra Huffman, Nancy Nettesheim, and Kirsten Novy. *There is currently a vacant seat on the Library Board of Trustees.*

NOTICE

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above-mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW2d 408 (1993), and must be noticed as such, although the Common Council will not take any formal action at this meeting.