

Brodhead Memorial Public Library
April 11, 2024

Meeting of the Brodhead Memorial Public Library Trustees was called to order by President Ann Anderson at 4:01. Members in attendance were: Jill Baxter, Katrina Dunlavy, Kirsten Novy, Cori Clark, Nancy Nettesheim, and Sabrina Meichtry, who arrived at 4:05.

Motion to approve consent agenda and to deviate from order if necessary made by Jill Baxter and seconded by Katrina Dunlavy. Motion passed.

Approval to accept the minutes from February 8, 2024 was made into a motion by Kirsten Novy, which included an amendment that the Board, by consensus, agreed to the paternity leave of Stuart Bisbee. Katrina Dunlavy seconded. The motion passed.

Friends of the Library representative, Carole Turner, presented a report on the future and present plans of the Friends. In addition to the many other activities the Friends sponsor, they will be setting up a coffee bar for patrons in the library reading room.

The Financial report was presented. \$570.31 was deposited in the Bank of Brodhead. \$70.00 was withdrawn for petty cash at the library. \$500.00 in donations for the summer reading program was deposited at Sugar River Bank.

The final budget for the library for 2023 was over the allocated amount. By judicious use of cutting amounts in various categories, the amount was decreased to one that will be addressed by existing accounts. Buy a Book program was suggested and discussed for any people who would like to donate to the library book collection.

A motion to accept the Financial Report was made by Kirsten Novy and seconded by Cori Clark. Motion passed.

The Director's Report was presented and discussed. TruGreen has been contracted for lawn maintenance. Three new computers were purchased through SCLS. The security cameras will need a \$600.00 repair. The HVAC system is in need of fixing which will be an expensive affair. Bids are out to area dealers. Stuart is working on two grants for the library. DVD weeding continues.

A motion to accept the Director's Report was made by Kirsten Novy and seconded by Ann Anderson. Motion passed.

Trustee roles were voted on as follows:

President - Ann Anderson
Vice-President - Katrina Dunlavy
Secretary - Nancy Nettesheim
Treasurer - Kirsten Novy

Ann Anderson made a motion to move the \$150,000.00 endowment gift the library received to the SCLS Investment Fund from the Sugar River Bank. The motion was seconded by Kirsten Novy. Motion passed.

Yearly staff raises were discussed and determined to be decided in September with the upcoming year's budget.

The 2022-2026 Strategic Plan was reviewed and discussed.

New business will include the following policies:
Censorship and Circulation.

The next meeting is May 9,2024.

A motion was made to adjourn by Kirsten Novy and seconded by Cori Clark. Meeting adjourned at 6:03

Minutes respectfully presented by Nancy Nettesheim, secretary