**Library Board Meeting Minutes**

**Thursday, October 12, 2023**

**4 p.m.**

Brodhead Memorial Public Library

1207 25th Street

Brodhead, WI 53520

The meeting of the Brodhead Memorial Public Library Board was called to order at 4:02 by

President Ann Anderson. Nancy Nettesheim was unable to attend. Members in attendance were Ann Anderson, Kirsten Novy, Katrina Dunlavy, and Jill Baxter.

Jill Baxter made a Motion to approve consent agenda and to deviate from order if necessary. Kirsten Novy 2nd.

The September 12 meeting minutes. Jill Baxter made a motion to approve. Kirsten Novy 2nd.

Public comment - The Friends of the Library had representative Ann Mueller attend the meeting. The friends group currently has three members and is looking to grow their group. The Friends are looking to assist the Library and asked for ways they can help. They would like to pay for candy for the upcoming Library Halloween Party. It was suggested that they could help assemble craft kits and that the acting director would think of ideas for ways they can help. The Friends of the Library bank account is set up with two of their current members. There is money at the library that needs to be deposited. Ann asked for the Friend’s binder. Crystal is going to look for it.

Job Posting - deadline for applications is currently October 20th. Katrina Dunlavy is going to see if we can get the posting added to Linked In and Indeed.

Financial Report - Kirsten made a motion to approve with $10 voucher approval. Ann Anderson 2nd. All were in favor.

Director’s Report - New additions to the children's area. Kirsten made a motion to approve the directors' report as shared. Ann Anderson 2nd. All approved.

Budget - Keri Miller attended from City Hall to go over the budget. Discussed and reviewed the budget and asked to look at further data. Keri is going to send a revised budget to the board.

No discussion of old business.

Future agenda items - Snow Removal, Personnel Manual, School District Reading Program theme - Mission Impossible, Jaycee Breakfast with Santa will be held here-library tie in. Discuss Library Director applicants.

5:49

Moving November Board meeting to November 2nd due to Parent Teacher Conferences.

Motion to adjourn at 5:49 pm by Kirsten Novy. 2nd by Jill Baxter.