

Brodhead Memorial Public Library
Monday February 19, 2018

The Board of Trustees for the Brodhead Memorial Public Library was called to order at 3:59 p.m. Ann Anderson, Kirsten Novy, and Nancy Nettesheim were absent. All other members were present.

The January Minutes were approved with changes to the spelling of members in paragraph one and the removal of the semi colons in the motion to adjourn. Motion to approve by Joe Kohlman, second from Diane Anderson.

Director Noel presented the Annual Report that will be submitted to the DPI. Motion to Approve Kelly Gratz, second from Joe Kohlman

Director Noel presented information about the website that she is building with Rose from SCLS. The website is modeled after the Baraboo Library website. The need for a contact form was discussed and may be added in the future. There will be a form to request obituaries.

Director Noel presented the Financial Report. There were no spending vouchers. There are two reimbursements for the city.

- The money from the sale of the shelving \$400.00 will be sent back to be applied to the Misc. budget line.
- The refund received from BadgerNet \$885.00 will be sent back to be applied: \$160.31 to computer support and \$724.69 to the copier line

Motion to approve Financial Report Reimbursements made by Kelly Gratz, second by Joe Kohlman.

The Library received donations of \$200.00 from the Green County Piano Teachers and \$25.00 from the Bank of Brodhead. Diane will send thank you notes. There was a discussion regarding county reimbursements. Reimbursements will be given directly to the city to be applied to our accounts.

Motion to approve financial report made by Diane Anderson, second by Joe Kohlman

Director Noel presented her Director's Report. All unused shelving has been sent to its new homes. Director Noel may look at local stores to see if there is any furniture that could be purchased for the open space. Director Noel and the maintenance person are working on a plan to replace toilet sensor batteries regularly because the toilets run continuously if the batteries run out. SLCS will be upgrading all libraries to fiber, the library has a data utility port so they will not have to drill in to the building. This change to fiber will increase in the internet speed at the library. Motion to approve Directors Report by Diane Anderson, second by Joe Kohlman.

President Gratz is researching options and strategies for re-invigorating Friends of the Library Group.

Motion to Adjourn at 5:03 p.m. by Kelly Gratz, second by Diane Anderson

Minutes submitted by Theresa Bernstein.