

Brodhead Memorial Public Library
May 16, 2016

The meeting was called to order by the Library Board Vice-president Joe Kohlman at 4:02. Those in attendance were Diane Anderson, Kelly Gratz, Nancy Nettesheim, Beth Rosheisen, and Library Director Noel. Kirsten Novy arrived at 4:04 and continued the directing of the meeting.

Minutes were approved by a motion from Kelly Gratz and seconded by Diane Anderson.

There were no vouchers or reimbursements. The Financial Report was approved following a motion from Diane Anderson and a second by Joe Kohlman.

A policy was reviewed concerning the meeting room sign-up. The question arose of who is authorized to open the meeting room when the person who signed up for the room is not yet available. Is verbal consent from the person reserving the room acceptable? The policy will be reviewed again as questions arise.

A 2.5% raise was proposed by the Library Board effective for the 2017 budget cycle. The motion was made by Diane Anderson and seconded by Kirsten Novy.

The Director's Report addressed the replacement of ballasts in the lights and the painting of the large meeting room. Troy Nyman has said he can complete both tasks. A motion was made to sell the old chairs and tables that have been replaced recently. The proceeds will be placed in the Sugar Rive Bank maintenance account. This motion was presented by Kirsten Novy and approved following a second from Kelly Gratz.

The Director's Report was approved following a motion from Kirsten Novy and seconded by Joe Kohlman.

The meeting was adjourned following a motion by Kirsten Novy and a second by Joe Kohlman. The meeting concluded at 4:52.

Minutes respectfully submitted by Nancy Nettesheim, secretary