

Brodhead Memorial Public Library
September 18, 2017

The meeting of the Library Board of the Brodhead Public Library was called to order at 4:00 by President Kirsten Novy. The following members were in attendance: Joe Kohlman, Nancy Nettesheim, Diane Anderson, Theresa Bernstein, and library director Angela Noel.

The previous month's minutes were approved following a motion by Diane Anderson and a second from Joe Kohlman.

The 2018 library budget will have a 1% increase on the city portion only. The 2016 audit is complete and the library received \$4652.00 in unspent funds for that year. At present the library looks to be facing an approximate shortfall of funds of \$32,000.

A motion was made by Kirsten Novy and seconded by Joe Kohlman to ask Director Noel to present to the city council the original 2018 budget with an overall 1% increase as was originally proposed. She will include an explanation as to how the library is a quasi-city department as defined by state statutes as well as the information that major building improvements are taken from the funds at the Sugar River Bank. The motion passed unanimously on a hand vote.

The discussion of the new HVAC system was begun with the news that the city will waive the customary 3 bids for the approval of the work. The present cost estimate is \$17,443. A motion was made by Kirsten Novy and seconded by Diane Anderson to approve the new proposed estimate for the HVAC system. Using a show of hands the motion passed unanimously.

Four requests for program room use were discussed. 4-H Rabbit Project was given a trial OK. Brodhead Youth Wrestling sign-up was given an OK as it is non-profit. Driftless Area Artists Group program and display was given the OK if the exhibits were not priced for sale at the library; a sale outside of that evening by exhibitors was the board directive. The Brodhead Police Department K-9 Fundraiser was OK as soon as questions about food, movie license and free will offering are answered. The four requests were approved on a motion from Ann Anderson and a second by Joe Kohlman.

There were no spending vouchers that needed payment. Kelly Gratz requested reimbursement for \$16.00 for craft night materials. The motion to approve the reimbursement came from Diane Anderson and a second from Ann Anderson. Motion passed.

The Director's Report was approved following a motion from Joe Kohlman and a second from Diane Anderson.

A motion to adjourn was made by Diane Anderson and seconded by Nancy Nettesheim. Meeting adjourned at 5:12.

Minutes respectfully submitted by Nancy Nettesheim, secretary