



**Library Board of Trustees—Meeting Minutes  
Thursday, October 13, 2022**

The meeting of the Brodhead Memorial Public Library Board was called to order at 4:12 by President Ann Anderson . Katrina Dunlavy attended via zoom; Kassandra Huffman arrived at 4:25. Jill Baxter was unable to attend. Members in attendance were Kirsten Novy and Nancy Nettesheim.

The motion to approve the agenda and to deviate from the order if necessary was made by A. Anderson and seconded by K. Novy. Motion approved.

A motion was made to accept the previous meeting's minutes by A.Anderson and seconded by K. Novy. Motion approved.

Board reviewed the draft of the 2023 Budget. The Library Personnel Manual is still waiting for City Council to review it.

The Board had previously discussed purchasing one new staff laptop and two PC computers. The recommendation for the type of devices came from SCLS technology. The cost will be \$2593.65. Motion to proceed with the purchases was made by K. Novy which was seconded by N.Nettesheim. Motion was approved.

Copier lease was discussed, Motion was made by K. Novy to lease from Gordon Flesch Company. A. Anderson seconded. Motion was approved.

Discussion was held concerning changing the day of the month for Library Board meetings The Board decided to keep the day the same.

Financial Report showed there were no reimbursements or vouchers. The Financial Report was approved following a motion from K. Novy and a second from A. Anderson.

Discussion was held on the use of the rooms at the Brodhead Memorial Public Library after hours. Term 11 on the Program Use Agreement will be amended to apply to groups not affiliated with the Brodhead Memorial Public Library. A motion supporting that change was made by K. Novy and seconded by A. Anderson. The motion was approved.

The Director's Report was approved on a motion from K. Novy and a second from A. Anderson. Items for future discussions includes: 2023 Budget and Library Personnel Manual. Motion from K. Navy to adjourn was made at 4:43 and decoded by A. Anderson.

Meeting adjourned.

Minutes respectfully submitted by Nancy Nettesheim, secretary