



Library Board of Trustees - Meeting Minutes
Thursday, December 8, 2022
Brodhead Memorial Public Library

The meeting was called to order by Library Board President Ann Anderson at 4:00.

Those members in attendance were Jill Baxter, Katrina Dunlavy, Cassandra Huffman, Kirsten Novy and Nancy Nettesheim.

A motion to approve the agenda and to deviate from the order if necessary was made by Cassandra Huffman and seconded by Kirsten Novy. Motion passed.

Minutes of the previous meeting were approved on a motion from K. Huffman and a second from K. Dunlavy.

The 2023 Draft Budget was reviewed but no action was taken at this time.

The review of the financial policy for the library was tabled and no action was taken.

A motion was made to approve the Financial Report by K. Novy and seconded by J. Baxter. Motion passed.

A motion was made by K. Novy for the Library Director to arrange for an informational meeting with members of the Library Board of Trustees and city staff. A. Anderson seconded that. The motion was approved.

A motion was made by K. Novy to instruct the Library Director to close out the Ricoh account. A second was made by K. Dunlavy. Motion passed.

Director Domer presented a project entitled "Light Up Your Library". After discussion a motion was made by K. Huffman and seconded by K. Dunlavy to proceed with the project.

The Director's Report was approved following a motion for the approval from A. Anderson and a second from K. Dunlavy.

Future agenda items include the following: collection policy, personnel manual, financial policy, story walk in Putnam Park, possible action plan for budget, discussion of the Bank of Brodhead account.

The Board went into closed session at 4:56 on a motion from K. Novy and a second from K. Huffman per Wisconsin 19.85(1) (c) for the purpose of considering employment, compensation, or performance evaluation data of any public employee(s) over which the government body has jurisdiction or exercises responsibility: specific staff employment contract.

The Board left closed session following a motion to leave from A. Anderson and a second by K. Novy. Closed session ended at 5:04.

A motion to move forward with the Library Director's contract as it was presented was made by K. Novy and seconded by K. Huffman. The motion passed.

Ann Anderson made a motion to adjourn. It was seconded by K. Novy. Meeting adjourned at 5:06.

Minutes respectfully submitted by Nancy Nettesheim, secretary