



Library Board Meeting Agenda

Thursday, March 23, 2023 @ 4:00 p.m.

Brodhead Memorial Public Library
1207 25th Street
Brodhead, WI 53520

Web Link: <https://us02web.zoom.us/j/87576862142?pwd=QlFkYS90OUhSUnhLSGNlYlhOQmFHUT09>

Meeting ID: 875 7686 2142

Passcode: 898151

You can also dial in using your phone: +1 309 205 3325

- 1) **Call to order**
- 2) **Motion to approve consent agenda and to deviate from order if necessary (possible action)**
- 3) **Minutes of Feb 21 meeting (possible action)**
- 4) **Public Comment (no action will be taken on items read in during this time)**
If you are unable to attend the meeting, comments should be given in writing to the library 'physically' or emailed to libraryboard@brodheadlibrary.org. The Library Director, Library Board President, or presiding officer will read any public comments into the meeting.
- 5) **Directors Report**
 - a) Financials
 - i) Voucher Report
 - ii) Accounts Report
 - iii) Future Expenditures
 - b) Library Use Data
 - i) Circulation
 - ii) Attendance
 - c) Staff Updates
 - d) Building Updates
- 6) **Discussion of Old Business**
 - a) Staffing Update
 - i) Library Assistant 'vacancy' filled
 - ii) L.T.E. position
 - iii) All Staff meeting update
 - b) Annual Report Update
 - c) Director Paternity Leave
- 7) **Future Agenda Items**
 - a) **Financial Policy (possible action)**
 - b) Program Room Use agreement - celebration/birthday "party" policies (possible action)
 - c) Staff Position Description Review/Approval

NOTICE

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above-mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW2d 408 (1993), and must be noticed as such, although the Common Council will not take any formal action at this meeting.

8) Closed Session per Wisconsin §19.85 (1)(c) ADD ADDITIONAL SUB (b)

Considering employment, promotion, compensation, or performance evaluation data of any public employee(s) over which the government body has jurisdiction or exercises responsibility: specific staff performance, promotion, & compensation.

9) Return from closed session (possible action)

10) Adjourn

Library Board: Ann Anderson, Jill Baxter, Katrina Dunlavy, Cassandra Huffman, Erin Menzel, Nancy Nettesheim, and Kirsten Novy.

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