

Brodhead Memorial Public Library

March 13, 2025

Meeting of the Brodhead Memorial Public Library Board of Trustees was called to order by President Ann Anderson at 4:03. Jill Baxter was missing. Other trustees who were present included: Katrina Dunlavy, Sabrina Meichtry, Nancy Nettesheim, Kirsten Novy, and Cori Clark.

Motion to approve consent agenda and deviate from order if necessary was made by Kirsten Novy and seconded by Ann Anderson. Motion passed.

Minutes from last month's meeting were approved on a motion from Sabrina Meichtry and a second from Kirsten Novy.

Director's Report was given by Director Bisbee. \$287.07 from petty cash was deposited in the Bank of Brodhead. \$100 from BodyCrafters for the summer reading program was noted. \$100 from Arn's was received for the summer reading program also. Two \$25 gift cards were received from Kwik Trip for the summer reading program.

Kirsten Novy made a motion to approve the financial section of the Director's Report. Ann Anderson seconded it. Motion passed.

Building updates include the MSA bathroom project. Kirsten Novy made a motion to accept the Profession Services Agreement for the project. Second was made by Ann Anderson. Motion passed.

Sarah Carpenter made a presentation of the programs for March and April. She also mentioned the possibility of a scholarship from SSM for the summer reading program.

Katrina Dunlavy made a motion to approve the Director's Report. Cori Clark seconded it. Motion passed.

Kirsten Novy made a motion to accept the South Central Library Reimbursements for 2026. Sabrina Meichtry seconded. Motion was approved.

Display and exhibit policy was reviewed. A motion to accept the revised version of the policy was made by Ann Anderson and seconded by Kirsten Novy. Motion passed.

A discussion was held on the display of fire signage, and since this is one story building with clearly marked exit signs, the signage was determined to be fine.

The Strategic Plan was revisited. Goal 3 was pointed out as a point of emphasis. A concerted effort will be undertaken to use the Spanish language in information and signage. Consideration was given to translating material needed to use the library.

A food truck event had been part of the Strategic Plan. The Chamber of Commerce will partner with us. All they want is a place to park. They will do the rest.

Future Agenda

Meet April 10

New policy to discuss

Bathroom update

Summer reading plans

Motion by Ann Anderson to adjourn was made at 4:53. Second made by Kirsten Novy. Meeting was adjourned.

Minutes respectfully submitted by Nancy Nettesheim, secretary