

## Brodhead Memorial Public Library

May 8, 2025

The Trustees of the Brodhead Memorial Public Library were called to order by President Ann Anderson at 4:04. Those in attendance were Nancy Nettesheim, Kirsten Novy, Sabrina Meichtry, Cori Clark and Zach Woodford. Katrina Dunlavy arrived at 4:30.

Sabrina Meichtry made a motion to approve consent agenda and deviate from order as necessary. Second came from Cori Clark. Motion passed.

Ann Anderson made a motion to approve the April minutes. Kirsten Novy seconded. Motion passed.

In the financial report \$308.74 was deposited into the Bank of Brodhead. \$400.00 in scholarship funds was received for a scholarship for Sarah Carpenter. \$500.00 was donated to the library by the Bank of New Glarus for Summer Programming.

In reimbursements, Sarah Carpenter and Rosa Van Brocklin will receive \$22.23 each as compensation for the dinner at the conference they attended. This amount will be reimbursed from a SCLS scholarship at a later time. Motion to reimburse was made by Ann Anderson and seconded by Cori Clark. Motion passed.

A motion to approve the financial report was made by Ann Anderson and seconded by Kirsten Novy. Motion passed.

The director's report included discussion of the floor plan for the new bathroom off the children's area. A 3-seat bench for the children's area was purchased for \$585.89.

A motion to approve the Director's Report as presented was made by Kirsten's Novy with a second from Ann Anderson. Motion approved.

Motion to continue the terms as trustees for Katrina Dunlavy and Sabrina Meichtry made by Kirsten Novy and seconded by Cori Cook. Motion approved.

Kirsten Novy made a motion to approve the updated drop box policy. Second by Ann Anderson. Motion approved.

A motion to delete the weapons policy was made by Katrina Dunlavy, as it is already covered in the library's codes of conduct policy. A second was made by Kirsten Novy. Motion was approved.

Katrina Dunlavy made a motion to approve the updated financial policy. Second came from Ann Anderson. Motion passed.

Strategic Plan elements to implement this summer will include Environmental Stability by selling used books and recycling.

Motion was made to skip the June meeting of the Library Trustees. Next meeting will be July 10.

Future agenda items include: rotating policy reviews, summer updates.

Motion to adjourn made by Kirsten Novy at 4:45. Second was made by Ann Anderson. Meeting was adjourned.

Minutes respectfully submitted by Nancy Nettesheim, secretary