

## Library Board Meeting Minutes

**Thursday, October 9, 2025**

**4 p.m.**

Brodhead Memorial Public Library  
1207 25th Street  
Brodhead, WI 53520

The meeting of the Brodhead Memorial Public Library Board was called to order at 4:02 by Kirsten Novy. Nancy Nettsheim and Cori Clark were unable to attend. Members in attendance were Ann Anderson, Katrina Dunlavy, Sabrina Meichtry, and Zach Woodford.

Kirsten Novy made a motion to approve and consent agenda and to deviate if necessary. Sabrina Meichtry made a 2nd. All were in favor.

Kirsten Novy approved minutes as amended. Sabrina Meichtry 2nd. All were in favor.

Public Comment - Friends of the Library update. Shared upcoming plans, invited the group to the next meeting on December 2nd.

Financial Report - Sabrina Meichtry made a motion to approve. Kirsten Novy 2nd. All were in favor.

### Building Updates

- Bids received on October 1, 2025 for the Brodhead Memorial Public Library Toilet room project.
  - Kirsten Novy made a motion to approve the bid for the project from Harmony Construction Management. Ann Anderson 2nd. All approved.
- Kirsten Novy made a motion to move \$60,000 from the Library SCLS account to the Library Bank of New Glarus account. Ann Anderson made a 2nd. All approved.
- HVAC updates are all finished!
- New phones with internet line and switch discussion - Spectrum.
- Sidewalk and snow removal - Brodhead Public Works will be handling for the 2025/2026 season.

Sarah Carpenter attended meeting and gave outreach updates

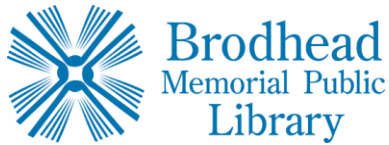
- Monthly Juda School Visits going well. 40+ new library cards.
- Dinovember event planned

Baker and Taylor is shutting down. Switching to a new vendor. Next order set up with Amazon.

Sabrina Meichtry approved the director's report as given. Ann Anderson 2nd. All approved.

### NOTICE

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above-mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW2d 408 (1993), and must be noticed as such, although the Common Council will not take any formal action at this meeting.



#### New Business

- New policy added for Bedbug response.
- Library of Things policy reviewed. Kirsten Novy made a motion to approve as amended. Ann Anderson 2nd. All approved.
- Strategic Plan Update
  - Discussed the environmental impact portion of the strategic plan. Will work on this portion in 2026.
- Closed session started at 5:01pm. Kirsten Novy made a motion to go out of closed session at 5:14pm. Ann Anderson 2<sup>nd</sup>.

#### Future agenda items -

- Discuss Budget

The next Library Board meeting will be held on November 20th at 4pm.

Kirsten Novy made a motion to adjourn the meeting at 5:18 pm. Ann Anderson 2nd. All approved.

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