

Library Board Meeting Minutes

Thursday, December 11, 2025

4 p.m.

Brodhead Memorial Public Library
1207 25th Street
Brodhead, WI 53520

1) Call to order

- The meeting of the Brodhead Memorial Public Library Board was called to order at 4:08pm by Kirsten Novy. Members in attendance were Ann Anderson, Kirsten Novy, and Katrina Dunlavy. Sabrina Meichtry and Zach Woodford were not in attendance. There are two open board positions.

2) Motion to approve consent agenda and to deviate from order if necessary (possible action)

- Kirsten Novy made a motion to approve and consent agenda and to deviate if necessary. Ann Anderson made a 2nd. All were in favor.

3) Minutes of 11-20-2025 meeting

- Kirsten Novy approved minutes as amended. Ann Anderson 2nd. All were in favor.

4) Public Comment

- Informal survey on Facebook to collect ideas.
- Public interest to start a STEM program.

5) Directors Report

a) Financial

- Donation from Doug and Mary Eppich for classic books.
- \$154.90 deposited from petty cash.
- Ann Anderson made a motion to approve the Financial report. Kirsten Novy 2nd. All were in favor.

b) Building Updates

- Bathroom construction is underway
- Spectrum - services ended up being more than they originally shared. They billed us without setting up service. Working to get cancellation fee removed.

c) Service Statistics

d) Programming Statistics

e) Director's Recent Goals and Tasks

- Kirsten Novy approved the director's report as given. Ann Anderson 2nd. All approved.

NOTICE

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above-mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW2d 408 (1993), and must be noticed as such, although the Common Council will not take any formal action at this meeting.

6) Discussion of New Business

a) Vote for Zach Woodford to be a signer and have bank access as treasurer

- Kirsten Novy made a motion to approve Zach Woodford as a signer with bank access for Bank of Brodhead and Bank of New Glarus as treasurer. Ann Anderson 2nd. All approved.

b) Allow the Board President to review and sign the Annual Report in case the Board cannot meet

- Kirsten Novy made a motion for the Board President to review and sign the Annual Report in lieu of inclement weather. Katrina Dunlavy 2nd. All approved.

7) Discussion of Old Business

a) Strategic Plan Review

8) Future Agenda Items (January Regular Meeting)

- January Director's review - ask staff for reviews
- The next Library Board meeting will be held on January 8th at 4pm.

9) Adjourn

- Kirsten Novy made a motion to adjourn the meeting at 4:53pm. Ann Anderson 2nd. All approved.

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