

Brodhead Memorial Public Library Challenged Materials Policy

Adopted by the Library Board of Trustees June 13, 2024

Last reviewed by the Library Board of Trustees March 12, 2026

- A. Although materials are carefully selected, there can arise differences of opinion regarding suitable materials. Patrons requesting that material be withdrawn from or restricted within the collection are invited to discuss this concern with the Library Director.

- B. Patrons requesting material be withdrawn from or restricted within the collection must be Brodhead Memorial Public Library cardholders. Challenges to materials from noncardholders will not be considered.

- C. The Library Director shall offer to meet informally with the concerned patron within 14 days to discuss the objection. If the discussion of the matter informally produces no resolution, the complainant may complete a "Statement of Concern About Library Resources" form (attached to this policy below).

- D. Library materials will not be marked or identified to show approval or disapproval of their contents, and no library materials will be sequestered except for protection from damage or theft.

- E. The review of questioned materials will be treated objectively and as an important matter. General acceptance of the material will be checked by consulting authoritative lists and critical reviews based on the library's collection development policy. Passages will not be taken out of context, and the material will be evaluated in its entirety.

- F. The Director will respond in writing to the complainant within 14 days with a decision regarding the resource in question. The Director will keep a log of forms filed on record.

G. In the event of an appeal on the decision of the Library Director, the inquiry will be placed on the agenda of the next regular meeting of the Brodhead Memorial Public Library Board of Trustees with the Library Board serving as the final arbiter. After a final decision, the resource in question shall not be reconsidered for one calendar year.

H. The "Statement of Concern about Library Resources" form may also be used by the complainant who appeals a decision not to purchase a particular item. The basic procedure will be the same, resulting in a written decision to the complainant.

Brodhead Memorial Public Library

Statement of Concern about Library Resources

Name _____ Date _____

Address _____ Phone _____

City _____ State _____ Zip _____

Library Card Number _____

Resource on which you are commenting:

_____ Book _____ DVD _____ Computer
Software

_____ Magazine/Newspaper _____ Compact Disc _____ Internet Resource

_____ Library Program _____ Other

Title: _____

Author/Publisher or Producer/Date: _____

1. What brought this resource to your attention?

2. To what do you object? Please be as specific as possible.

3. Have you read or listened or viewed the entire contents? If not, what parts?

4. What do you feel the effect of the materials might be?

5. For what age group would you recommend this material?

6. In its place, what material of equal or better quality would you recommend?

7. What do you want the library to do with this material?

8. Additional comments: