

Library Board Meeting Minutes

Thursday, April 9, 2026

4 p.m.

Brodhead Memorial Public Library
1207 25th Street
Brodhead, WI 53520

1) Call to order

- The meeting of the Brodhead Memorial Public Library Board was called to order at 4:02 pm by Ann Anderson. Members in attendance were Ann Anderson, Kirsten Novy, Karrissa Porterfield, Kirsten Johanson, and Zach Woodford. Katrina Dunlavy and Sabrina Meichtry were not able to attend.

2) Motion to approve consent agenda and to deviate from order if necessary (possible action)

- Kirsten Novy made a motion to approve and consent agenda and to deviate if necessary. Ann Anderson made a 2nd. All were in favor.

3) Minutes of 3-12-2026 meeting

- Zach Woodford made a motion to approve the minutes. Kirsten Novy made a 2nd. All were in favor.

4) Public Comment

- A resident provided information from United Way Dane County's 211. He would like to have information posted in the library.

5) Director's Report

a) Financial

- \$335.70 petty cash deposited into the Bank of Brodhead.
- \$356.99 in reimbursement to Sarah Carpenter for PLA conference. Ann Anderson made a motion to approve the reimbursement. Kirsten Johanson made a 2nd. All were in favor.
- Kirsten Novy made a motion to approve the financial report. Zach Woodford made a 2nd. All were in favor.

b) Building Updates

- Spectrum Billing Issues. Had discussion about the \$8,265.77 bill and will plan to discuss further at May 2026 meeting.

c) Service Statistics

d) Programming Statistics

e) Director's Recent Goals and Tasks

NOTICE

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above-mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to [State ex rel Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW2d 408 \(1993\)](#), and must be noticed as such, although the Common Council will not take any formal action at this meeting.

- Kirsten Novy made a motion to approve the Director's Report. Ann Anderson made a 2nd. All approved.

6) Discussion of New Business

- a) Collection Development Policy Review [possible action]
- Kirsten Novy made a motion to approve the Collection Development Policy with changes. Kirsten Johanson made a 2nd. All approved.

7) Discussion of Old Business

- a) Memorial and Recognition Discussion

8) Future Agenda Items (May Regular Meeting; Meeting and Study Room Policy)

- Next month's meeting is May 14th at 4pm.

9) Adjourn

- Ann Anderson made a motion to adjourn the meeting at 4:54 pm. Kirsten Novy 2nd. All approved.

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