

Library Board Meeting Minutes

Thursday, July 9, 2026

4 p.m.

Brodhead Memorial Public Library

1207 25th Street

Brodhead, WI 53520

1) Call to order

- The meeting of the Brodhead Memorial Public Library Board was called to order at 4:04 pm by Ann Anderson. Members in attendance were Kirsten Johanson, Sabrina Meichtry, Kirsten Novy, Zach Woodford, and Ann Anderson. Karrissa Porterfield and Katrina Dunlavy were not present.

2) Motion to approve consent agenda and to deviate from order if necessary (possible action)

- Zach Woodford made a motion to approve the consent agenda and to deviate as necessary. Sabrina Meichtry made a 2nd. All were in favor.

3) Minutes of 6-11-2026 meeting

- Kirsten Johanson made a motion to approve minutes with corrections. Zach Woodford made a 2nd. All were in favor.

4) Public Comment

- None

5) Director's Report

a) Financial

- Directors Financial report as presented. Zach Woodford made a motion to approve the Financial report. Sabrina Meichtry made a 2nd. All were in favor.

b) Building Updates

- Spectrum billing issues update and discussion

c) Service Statistics

d) Programming Statistics

e) Director's Recent Goals and Tasks

- Kirsten Novy made a motion to approve the Director's Report. Kirsten Johanson made a 2nd. All approved.

6) Discussion of New Business

a) 2027 Library Budget

- The director presented the proposed budget that will go to the City Council.
- The budget was approved with a motion from Kirsten Novy, second by Zach Woodford. All approved.

b) Records Retention Policy

- Policy reviewed. No changes.

c) Officer Election

- Postponed until next meeting

7) Discussion of Old Business

- Library Mural Update
- Meeting No meeting in August

8) Future Agenda Items

- Regular Meeting
- Officer Election

9) Adjourn

- Kirsten Johanson made a motion to adjourn the meeting at 4:51pm. Kirsten Novy 2nd. All approved.