Brodhead Memorial Public Library Homebound Service Policy

Last Reviewed by the Board of Trustees September 10, 2026

Eligibility

Residents of the City of Brodhead with a valid library card who are not able to come to the library. “Homebound” is defined as being generally confined to the residence either temporarily, due to illness or accident, or permanently, due to age, disability or other mobility problems.

Delivery Schedule/Loan Period

Materials can be delivered twice monthly or less. At the time new materials are delivered, the items from the previous delivery will be retrieved and returned to the library. Renewals and requests for specific materials must be handled directly with the library staff by calling the library at 608-897-4070. It is the patron’s responsibility to keep track of renewals as well as which items are currently checked out to said patron. Delivery staff are unable to assist with other errands, household chores, etc. Deliveries can be scheduled around library staff availability when calling the library.

Fines/Fees

Homebound delivery is free. Items may not be kept for longer than the circulation policy allows. The library’s standard fee schedule applies for damaged or lost items.

Materials Available for Homebound Delivery

Videos and DVDs cannot be borrowed due to high demand and short loan period. All other formats of materials are eligible for homebound delivery, but items in high demand may be excluded.

Only materials owned by the Brodhead Memorial Public Library are eligible for home delivery, but requests for purchase will be considered for items that the library does not own. *Each delivery will be limited to one bag of materials or approximately 25 – 30 items.*

The Library has the right to restrict the format and any titles requested based on availability and to terminate this service to any individual who does not meet the requirements as defined above.

To Participate in Brodhead Memorial Library’s Homebound Service, please contact the Brodhead Memorial Library at 608-897-4070.