

Brodhead Memorial Public Library  
December 17, 2018

The meeting of the Brodhead Memorial Public Library Board was called to order by President Kelly Gratz at 4:00. Members in attendance were Diane Anderson, Joe Kohlman, Nancy Nettesheim, and Anne Anderson who arrived at 4:20. Absent were Kirsten Novy and Theresa Bernstein. Library Director Angela Noel was present.

The previous minutes were approved following a motion from Joe Kohlman and second from Diane Anderson.

Travis Droessler, President of the Friends of the Library, gave a report on the 5013C status of the group, the events sponsored by the group, meeting dates, possible future events and the current membership.

A discussion was held concerning the number and dates of the 2019 holiday closures for the library. A motion was made to maintain them as presented. Motion by Nancy Nettesheim and seconded by Joe Kohlman.

Theresa Bernstein has officially resigned from the Library Board. The position needs to be filled for the remainder of her term by a citizen from the city of Brodhead. Further discussion will be aired at the next Library Board meeting.

Kelly Gratz presented an update from the December 5, 2018, City Personnel Committee meeting. This included employee codes of conduct, City of Brodhead ethics ordinance, as well as procedures for addressing patron complaints. Kelly Gratz and Nancy Nettesheim volunteered to serve on a Library Board Committee to review the library policy. One other board member is needed for the committee. Further discussion of policy review will be tabled following a motion from Kelly Gratz and seconded by Diane Anderson.

There were no vouchers or reimbursements for this period.

The financial report was approved following a motion from Diane Anderson and a second from Joe Kohlman.

A request by the Juda Spanish Club to place a barrel for shoes at the library as a fund raiser for a trip was approved following a motion from Kelly Gratz and a second from Diane Anderson.

A motion to go into closed session for considering employment, promotion, compensation or performance evaluation data of any public employee(s) over which the government body has jurisdiction or exercises responsibility was made by Ann Anderson and seconded by Diane Anderson. Roll call vote was 'aye' unanimously. The closed session began at 5:10.

The board reconvened in open session following a motion from Ann Anderson and a second by Joe Kohlman at 5:26.

Following the discussion of the budget, the Library Board decided to offer Library Director Angela Noel a salary more in line with the salaries of libraries of similar size in our area. An offer of \$51,000 was agreed upon. The motion was made by Kelly Gratz and seconded by Joe Kohlman.

The Library Board also approved a new part-time position that would focus on programming, outreach, and social media. The job description will be finalized at a later time. The motion was made by Kelly Gratz and seconded by Ann Anderson.

Wage increases for library employees based on previous discussions were approved. Motion was made by Diane Anderson and seconded by Joe Kohlman.

The 2019 operating budget was approved as presented following a motion from Kelly Gratz and a second by Joe Kohlman.

Future agenda items include names for the open Library Board position and continued discussion on the ethics code of conduct .

The motion to adjourn was made by Kelly Gratz at 5:59 and seconded by Diane Anderson. It was approved.

Minutes respectfully submitted by Nancy Nettesheim, secretary