

Brodhead Memorial Public Library
January 21, 2019

The Brodhead Memorial Public Library Library Board was called to order by President Kelly Gratz at 4:00. Members in attendance were Joe Kohlman, Diane Anderson, Ann Anderson, Kirsten Novy and Nancy Nettlesheim. Library Director Angela Noel was also in attendance.

The minutes were approved on a motion from Joe Kohlman and a second from Kirsten Novy .

Two patron concern were addressed- one, noise in the library; the other, how books were selected for weeding.

The names for possible candidates for the open seat on the library board will be presented at the February meeting.

A subcommittee to review and revise the personnel handbook will meet in March. The members are Kelly Gratz, Nancy Nettlesheim and Kirsten Novy. The motion for the creation of this group stated the library board will create a subcommittee for revamping the library personnel handbook and policies . The motion was made by Ann Anderson and seconded by Kirsten Novy.

There are three projects in the library that need to be addressed. One is the replacement of public toilets. The second is purchasing cabinets for storage in the staff workroom. The last project is the repaving of the library parking lot. A motion was made for the director to seek bids for the resurfacing project by Diane Anderson and seconded by Kirsten Novy.

There are no vouchers or reimbursements for the month of December. The amount the library did not spend from the 2018 budget and that will be rolled over to 2019 budget is \$15,000.

There were donations made in the names of four individuals during the last month. There were four memorials made in the name of Jim Caldwell in the amount of \$150.00. Two memorials were made in the name of Nancy Blakslee for \$40.00. A \$250.00 donation was received from Angel Kubly and Randy Peterson. Two memorials were received for Frances Johnson for \$100.00 toward the purchase of gardening ;books or large print books.

A motion was made and passed that all general fund donations will be given to the Friends of the Library for in their support of the library. Motion made by Kirsten Novy and seconded by Ann Anderson.

The Bank Of Brodhead checking account contains \$24,525.18 made generally from fines and payment for copies. The Library Board determined that those funds will be spent on the upcoming library projects and that the 2019 fines and funds monies will be earmarked for the 2020 programming budget. A motion to that effect was made by Ann Anderson and seconded by Kirsten Novy.

Kirsten Novy made a motion to approve the financial report. Ann Anderson seconded that motion which then passed.

There was discussion on a request to use the programming room for a private party. The Library Board determined that the party would be in violation of library policy and directed Library Director Noel to deny the request.

Ann Anderson made a motion to approve the director's report. Joe Kohlman seconded the motion which passed.

A motion to adjourn was made by Kirsten Novy and seconded by Diane Anderson. The meeting adjourned at 4:49.

Minutes respectfully submitted by Nancy Nettesheim, secretary