

April 15, 2019

Brodhead Memorial Public Library

The meeting of the Brodhead Memorial Public Library Board was called to order at 4:00 by Treasurer Diane Anderson. Joe Kohlman was missing. Kelly Gratz arrived at 4:25. Those in attendance were Diane Anderson, Cassandra Huffman, Ann Anderson, and Nancy Nettesheim, as well as library director Angela Noel.

The minutes of the March meeting were approved following a motion by Diane Anderson and a second from Ann Anderson.

A patron question about the use of the large meeting room for a funeral luncheon prompted a discussion that will be reviewed as a policy clarification at a future meeting.

Police Chief Hughes spoke about the upcoming Mock Mass Casualty Incident Training to be held on May 18. He would like to use the library as a command center for the training. The board voted to close the library, if the need arises, for the day of the training. The motion was made by Kirsten Novy and seconded by Ann Anderson.

To better align with other SCLS libraries the circulation issuing rules for fines have been revised for the following categories:

- AV materials and equipment - \$5.00
- Outer library loan—7 days - \$1.00
- Outer library loan—14 days - \$.10
- Kits - \$1.00
- Maximum fine accrual—\$5.00 for books, magazines, audiobooks. Fine for DVDs and VHS will remain at \$10.00

The motion was made by Kirsten Novy and seconded by Diane Anderson.

The Library Board discussed the cost of prints copies for patrons. As of May 1, the cost for all copies, single side B/W, double-sided B/W, and color will be set at \$.10 per page. The motion was made by Kelly Gratz and seconded by Kirsten Novy. The motion passed.

The following Library Board meeting dates will be changed: June 17 to June 24 July 15 to July 22 The motion to move the meeting dates was made by Diane Anderson and seconded by Kirsten Novy.

There were 2 reimbursements for this period. \$120.00 to Beth Daniels for expenses for program Foods and Moods. \$37.36 to Sheryl Beyer for magnets and expenses for the science program. The motion to pay these from the budget was made by Kirsten Novy and seconded by Ann Anderson. Motion carried.

The financial report was approved following a motion from Kirsten Novy and a second from Ann Anderson.

The director's report was presented and approved on a motion from Kirsten Novy and a second by Ann Anderson.

Future agenda items include job descriptions for staff.

A motion to adjourn was made by Diane Anderson and seconded by Ann Anderson. Motion was approved. The meeting adjourned at 5:02.

Minutes respectfully submitted by secretary, Nancy Nettesheim