

Brodhead Memorial Public Library  
September 16, 2019

The meeting of the Brodhead Memorial Public Library Board was called to order by President Kelly Gratz at 4:00. Member missing, Kirsten Novy. Members in attendance were Ann Anderson, Diane Anderson, Joe Kohlman, Kassandra Huffman, and Nancy Nettesheim.

Last month's minutes were approved following a motion by Joe Kohlman and a second from Diane Anderson.

Discussion was held on the circulation policy. The policy of refunding money for items that were paid for as lost but then returned has been changed. As of April 1, 2020, that policy will be deleted. Further circulation policy changes that were also suggested were approved following a motion from Kelly Gratz and seconded by Ann Anderson.

Security cameras were discussed. A recent evaluation suggested the need for 16 or 32 new items. The purchase will be put out for bid.

Bibliovation training and a staff meeting will require the library to be closed December 6, 2019. The motion to do so was made by Ann Anderson and seconded by Kassandra Huffman. Motion passed.

The Financial Report was approved on a motion from Diane Anderson and a second by Joe Kohlman.

Ann Anderson left the meeting at 4:54.

The Director's Report was approved following a motion by Diane Anderson and a second Joe Kohlman.

A motion to change the Library Board meetings to the second Thursday of the month was made by Joe Kohlman and seconded by Kelly Gratz. Motion passed.

Future items for the agenda includes staff evaluations.

Motion to adjourn was made at 5:15 by Diane Anderson and seconded by Kassandra Huffman. Motion was approved.

Minutes respectfully submitted by Nancy Nettesheim, secretary