

Brodhead Memorial Public Library
January 9, 2020

Meeting of the Brodhead Memorial Public Library was called to order by President Kelly Gratz at 4:00. Members in attendance were Ann Anderson, Diane Anderson, Joe Kohlman, Cassandra Huffman, and Nancy Nettesheim. Absent was Kirsten Novy.

The meeting agenda was approved following a motion by Joe Kohlman and a second from Diane Anderson.

Following a motion from Joe Kohlman and a second from Diane Anderson, the minutes from last month's meeting, with corrections, were approved.

Ann Anderson submitted the letter she was requested to write addressing a patron's concerns. A motion to approve the letter's submission to the patron was approved. The motion was from Cassandra Huffman and a second from Ann Anderson.

The Library Board received information on the donation money held at the Sugar River Bank. The investment fund with SCLS showed a healthy growth in the last two year. A motion was made to keep \$25,000.00 in the Sugar River Bank and move the remainder to SCLS investment fund. The motion was made by Kelly Gratz and seconded by Joe Kohlman. A voice vote indicated all 'ayes'.

The personnel sub-committee has been formed with Kelly Gratz and Nancy Nettesheim volunteering. The final group will be determined when all board members are present.

Director Noel asked for Board permission to participate in the Wisconsin Libraries Transforming Communities program. A motion by Ann Anderson was made to grant the library director permission to participate. The motion was seconded by Cassandra Huffman. Motion was approved.

A revised version of the library financial policy was presented. The changes will be sent to the Interim City Treasurer for his ok.

There were no vouchers or reimbursements at this time. The Financial Report was approved following a motion from Joe Kohlman and a second from Diane Anderson.

The Director's Report included information on the winter reading program, cabinetry estimates, and sprinkler testing in the future. The number of programs sponsored by the library has doubled since 2016 as have the number of attendees. The position of library assistant and adult programming librarian is still open. The Director's Report was approved following a motion from Ann Anderson and a second from Cassandra Huffman.

Future agenda items include the financial policy and the annual report.

A motion to adjourn was made by Diane Anderson and seconded by Ann Anderson. The meeting adjourned at 4:42.

Minutes respectfully submitted by Nancy Nettesheim, secretary