



**Library Board of Trustees--Meeting Minutes
Thursday, March 12, 2020**

The meeting of the Brodhead Memorial Public Library Board was called to order at 4:00 by President Kelly Gratz. Members in attendance were: Joe Kohlman, Ann Anderson, Kirsten Novy, Diane Anderson, Cassandra Huffman, and Nancy Nettesheim.

The agenda for the meeting was approved on a motion from Kirsten Novy and a second from Joe Kohlman.

The minutes from the last meeting were approved following a motion from Joe Kohlman and a second from Diane Anderson.

The report from the Friends of the Library was presented by Library Director Angela Noel. The group has money in both the Sugar River Bank and in SCLS investments. They are planning to provide funding for the summer reading program, and have a Trivia Night. Meetings will be moved to even months.

A motion was made to approve SCLS 2020 Adjacent County Reimbursement request. Motion was made by Joe Kohlman and seconded by Cassandra Huffman. Motion passed.

In discussing changes to the Financial Policy, Kelly Gratz made a motion to transfer donated money in the collection box on the circulation desk and the sale of aluminum cans to the Friends of the Library. This was seconded by Kirsten Novy. The motion passed. The financial policy as written with the prior was approved following a motion from Kirsten Novy and a second from Joe Kohlman.

A discussion was held concerning public health related closures. The following points were made:

- Waive all late fees on all materials through April 18.
- Meeting room use is at the discretion of the Library Director based on CDC recommendations.
- Limited hours at the library based on local, county, state, and federal guidelines.
- Staff will be compensated for lost time during the health crisis and that decision will be revisited at upcoming meetings.
- Emergency powers will be given to the Library Director in conjunction with the Library Board President.

The above points were made into a motion by Kirsten Novy and seconded by Cassandra Huffman. All members approved.

The financial report was presented and approved following a motion from Kirsten Novy and a second from Ann Anderson

The director's report was presented and approved following a motion from Kirsten Novy and a second from Cassandra Huffman.

Following a motion by Kelly Gratz and a second by Diane Anderson, the meeting was adjourned at 4:55.

Minutes respectfully submitted by Nancy Nettesheim, Secretary