Brodhead Memorial Public Library

Library Board of Trustees--Meeting Minutes
Thursday, September 10, 2020
Via GoToMeeting

The Brodhead Memorial Public Library Board was called to order by President Kelly Gratz at 4:00 p.m. Members in attendance were: Diane Anderson, Kirsten Novy, Kassandra Huffman and Nancy Nettesheim. Members excused were Joe Kohlman and Erin Menzel.

The agenda was approved following a motion from Diane Anderson and a second from Kassandra Huffman.

The minutes were approved following a motion from Kelly Gratz and a second from Diane Anderson.

Public comments included a letter from David Searles again opposing our COVID-19 plan for the closing of the library. After discussion, the Board requested that Kelly Gratz write a letter to Mr. Searles explaining the necessity of our actions.

The COVID-19 plan will once again be at Curbside Pickup only (Phase 1) due to the number of cases in the county and in the city. Holds may be made and picked up by drive-through appointments as available. A motion to continue in Phase 1 until the October meeting was made by Diane Anderson and seconded by Kirsten Novy. Motion passed.

Discussion was held on the upcoming budget. Based on the recommendation from City Hall, the Board determined to submit a budget that will maintain services at their present level. A motion to present the draft of the budget at $198,447 to the City Council was made by Kelly Gratz and was seconded by Kirsten Novy. Motion was approved.

The Financial Report was given. A motion to approve was made by Diane Anderson and seconded by Kassandra Huffman. Motion passed.

Director's Report was given. Security camera installation is complete. The report was approved following a motion from Diane Anderson and a second from Kirsten Novy.

Future agenda items could include the continued response by the library to COVID-19 and the annual review of the director.

A motion to adjourn was made by Kelly Gratz and seconded by Kassandra Huffman. The meeting adjourned at 5:01 p.m.

Minutes respectfully submitted by Nancy Nettesheim, secretary