



**Brodhead Memorial Public Library  
Library Board Minutes  
Thursday, October 8, 2020 via GoToMeeting**

The Brodhead Memorial Public Library Board was called to order by President Kelly Gratz at 4:00 p.m. Members in attendance were: Diane Anderson, Kirsten Novy, Erin Menzel, and Cassandra Huffman, and Library Director, Angela Noel. Members excused were Joe Kohlman and Nancy Nettlesheim.

The agenda was approved following a motion from Kirsten Novy with a second from Erin Menzel.

The minutes were approved following a motion from Kelly Gratz with a second from Cassandra Huffman.

No new public comments were received via email. Library Board President Kelly Gratz did respond via email to David Searles' public comment opposing our plan to close during the pandemic. He replied that his concern was not resolved.

Green County's COVID activity level is very high; therefore, library services will remain as Curbside Pickup only (Phase 1) by appointment. Bins will be utilized to allow for no contact pickup. No motion required to continue with current library services.

There were no additional vouchers or reimbursements to the financial report. CARES Act funding will provide the library with \$2,900 to cover additional spending related to the pandemic. The City will have their budget meeting next week to review 2021 budgets. A motion to approve the Financial Report was made by Diane Anderson with a second from Erin Menzel. Motion passed.

Director's Report revealed an increase in circulation. "What's New Wednesday" posted on Facebook gives patrons the opportunity to see new books added to the library. Director is working on identifying a company for snow removal. Motion to approve the Director's Report was made by Kelly Gratz with a second from Diane Anderson. Motion passed.

Future agenda items to be addressed: annual review of the director, staff reviews, finalize 2021 budget in December, continued evaluation of appropriate library services during the pandemic, and snow removal.

A motion to adjourn was made by Diane Anderson with a second from Kirsten Novy. The meeting was adjourned at 4:28 p.m.

Minutes respectfully submitted by Cassandra Huffman, Library Board Trustee