



Library Board of Trustees--Meeting Minutes
Thursday, January 14, 2021
Via GoToMeeting

The meeting of the Brodhead Memorial Public Library Board of Trustees was called to order at 4:00 by President Kelly Gratz. Members who were present included Diane Anderson, Kirsten Novy, Cassandra Huffman and Nancy Nettesheim. Joe Kohlman joined the meeting at 5:00.

A motion to approve the agenda for this meeting was made by Kirsten Novy and seconded by Cassandra Huffman. Motion was approved.

A motion was made by Kelly Gratz to approve the last month's minutes. Diane Anderson seconded the motion. The following clarifications were added: language around 2021 holiday closings and on action taken after closed session. Motion passed.

ADRC of Green County requested to use the large meeting room for their annual tax preparation help. A motion was made to allow the ADRC to use the meeting room on the condition that there will only be two appointments at a time in the room, only on Tuesdays, and all of the library's current COVID-19 protocols including masks must be followed. Motion was made by Diane Anderson and seconded by Cassandra Huffman. Motion passed.

Police Chief Hughes presented a film clip about Archive Social. A motion was made to use Archive Social in conjunction with the Police Department. Our portion of the fee would not exceed \$300.00. The motion was made by Kelly Gratz and seconded by Kirsten Novy. The motion passed.

A motion was made to increase the wage scale for library employees by 2% across the board. Motion was made by Kelly Gratz and seconded by Diane Anderson. Motion passed.

Several areas were discussed concerning COVID-19. A motion was made to continue library services as they have been. Also, as a public service, the library may be used in case of emergency with the permission of the library director as the need arises. In addition, the library will print some tax forms free to the public and offer them at the curbside area in the library lobby. The motion was made by Kelly Gratz and seconded by Kirsten Novy. Motion passed.

There were no vouchers or reimbursements for this period. Sunny Brook Child Care Center donated \$150.00 to the library. A motion was made to accept the financial report. Motion was made by Cassandra Huffman and seconded by Diane Anderson. Motion passed.

The Director's Report was presented. Soffit repairs are complete and the HVAC repairs are also complete. A motion was made to accept the Director's Report by Kirsten Novy and seconded by Diane Anderson. Motion passed.

Possible agenda items for the February meeting include the annual report. A motion was made to adjourn by Kelly Gratz and seconded by Diane Anderson. The motion passed at 5:15

Minutes respectfully submitted by Nancy Nettesheim, secretary