



**Library Board of Trustees—Meeting Minutes
Thursday, October 21, 2021**

The meeting of the Brodhead Memorial Public Library Board was called to order by President Kelly Gratz at 4:00 p.m. Members in attendance were Diane Anderson, Ann Anderson, Denessa Jones, Cassandra Huffman, and Nancy Nettesheim. Kirsten Novy was unable to attend. Ann Anderson left at 5:00 p.m.

The agenda was approved following a motion from Diane Anderson and a second from Cassandra Huffman.

The minutes were approved with a minor wording revision following a motion for approval from Cassandra Huffman and a second from Ann Anderson.

Artwork for consideration was shown for Board approval. Kelly Gratz made a motion to purchase the art using donation funds from the Dick Koller Memorial and Pat Walmer Memorial and other donation money held at the Sugar River Bank. The motion was seconded by Ann Anderson. Motion was approved.

Victoria Solomon from UW-Extension in Green County presented information and suggestions for revising the strategic plans for the library. Work toward that goal will continue over the next several months.

Following a motion from Ann Anderson and a second from Kelly Gratz, the Board approved the purchase of \$2,428.39 for 5 items related to computer needs. Motion to purchase these items made by Ann Anderson and seconded by Cassandra Huffman. Motion passed.

The COVID-19 protocols presently in place will remain. Masks will continue to be required in the library building.

There were no vouchers or reimbursements for this month. The library budget is on track with a possible slight excess of money by the end of the fiscal year. The Financial Report was approved following a motion for approval from Diane Anderson and a second from Ann Anderson.

Director's Report included information on the new cabinetry, snow removal, and temporary cleaning services from an outside source. Lighting replacement was discussed as ballasts are failing and LED fixtures are a possible cost savings. The Director's Report was approved following a motion for approval from Diane Anderson and a second by Cassandra Huffman.

Future agenda items would include quotes for LED lighting, strategic planning, annual review of director, and wages of library staff.

The meeting was adjourned at 5:19 p.m. following a motion by Kelly Gratz to that effect and a second from Diane Anderson.

Minutes respectfully submitted by Nancy Nettesheim, secretary