



## **Library Board of Trustees—Meeting Minutes Thursday, December 9, 2021**

The Brodhead Memorial Public Library Board was called to order by President Kelly Gratz at 4:00 p.m. Board members in attendance were Diane Anderson, Ann Anderson, Cassandra Huffman, Kirsten Novy and Nancy Nettesheim. Denessa Jones arrived at 4:01 p.m. Library Director Angela Noel, Victoria Solomon from UW-Extension Green County, and citizens Marlene Fearnside and Casey Jones were also in attendance.

The agenda was approved on a motion to that effect by Ann Anderson and a second from Kirsten Novy.

The November minutes were approved following a motion to that effect by Ann Anderson and a second from Cassandra Huffman.

Public comment from Marlene Fearnside was heard questioning the need for the public to use masks in the library and questions surrounding the mask policy.

Victoria Solomon met with the Board on our Strategic Planning for the upcoming year. Discussion centered around the community groups that should be contacted and asked to participate, a survey for the community to provide feedback to the Board, and virtual conversations tentatively scheduled with community groups for February.

A request was made from AARP/ADRC of Green County the use of the Program Room for 2021 Tax Preparation. They have agreed to follow the same guidelines as last year for COVID mitigation. A motion to allow the use of the Program Room by AARP/ADRC was made by Kelly Gratz and seconded by Kirsten Novy. Motion passed.

Director Noel presented the list of holiday closures for the library for 2022. Ann Anderson made a motion to approve the holiday closures as presented. Diane Anderson seconded. Motion passed.

A motion was made by Kelly Gratz to keep the winter weather policy for the library as is. Ann Anderson seconded that. The motion passed.

Discussion was held on the COVID rate in Green County as it affects the library. The library will continue with its current policy unless staff become positive, which may force a reduction in services.

The budget for 2022 was presented by Director Noel. A motion was made by Kelly Gratz to increase present staff wages by 2%, include a \$.50 per hour increase for LA's and above. This would also include longevity increases. The new salary structure will begin in January. Kirsten Novy seconded. A rollcall vote was taken. The motion passed unanimously.

The financial report was presented. There were no vouchers or reimbursements. A motion was made by Kelly Gratz to accept the financial report. Ann Anderson seconded the motion. Motion passed.

Director's Report was presented. New cabinetry has been installed. Jon Peterson fixed the toilets. Artwork was installed. Ann Anderson made a motion to approve the Director's Report. Cassandra Huffman seconded. Motion passed.

Future areas of discussion include: strategic planning, lighting project, and temporary cleaning service. A motion was made by Kelly Gratz at 5:45 p.m. to adjourn. The motion was seconded by Diane Anderson. Meeting was adjourned.

Minutes respectfully submitted by Nancy Nettesheim, Secretary