



Library Board of Trustees--Meeting Minutes
Thursday, February 11, 2021
Via GoToMeeting

The meeting of the Brodhead Memorial Public Library Board of Trustees was called to order at 4:01 p.m. by President Kelly Gratz. Members in attendance were: Diane Anderson, Joe Kohlman, Kirsten Novy, Cassandra Huffman, and Nancy Nettesheim.

A motion to approve the agenda was made by Diane Anderson and seconded by Joe Kohlman. Motion passed.

A motion to approve the previous minutes was made by Kelly Gratz and seconded by Cassandra Huffman. Motion passed.

There were no public comments or concerns.

Hattie Steussy of Green County SARP gave a presentation about recognizing sexual assault awareness on Denim Day in April. She requested that the library be a part of their program. A motion was made by Kelly Gratz to allow SARP to set up a tent outside on library property or to create kits for lobby distribution. Joe Kohlman seconded. The motion passed.

Librarian Angela Noel presented the annual report. The amount of funding through Green County has increased from the previous year. The annual report form from SCLS was discussed. Kelly Gratz made a motion to approve the annual report. Diane Anderson seconded. The motion passed.

A motion was made by Cassandra Huffman to continue with curbside service for the library until COVID-19 numbers in Green County improve. Diane Anderson seconded. The motion passed.

The financial report was presented by library director Angela Noel. There were no vouchers. There were two reimbursements. One was for Jessica Robl for \$4.38, the second was for Angela Noel for \$54.82. Cassandra Huffman made a motion to pay the reimbursements. Diane Anderson seconded. Motion passed. The final 2020 budget report showed a remainder of \$2,530, which is 0.8% of the yearly budget amount. Kelly Gratz made a motion to approve the financial report. Kirsten Novy seconded. Motion passed.

The Director's Report was presented. Topics covered included technology, programming, winter reading program, and collection development. Joe Kohlman made a motion to accept the Director's Report. Kirsten Novy seconded. Motion passed.

Future agenda items could include review of job descriptions and review of strategic plan for the library.

At 5:01 p.m. Joe Kohlman made a motion to enter closed session per WI statute 19.85 [1] [c]. Considering employment, promotion, compensation, or performance of any public employee[s] over which the government body has jurisdiction or exercises responsibility. Children's Librarian hourly wage. Diane Anderson seconded. A motion to leave closed session was made at 5:03 p.m. by Diane Anderson. A second was made by Joe Kohlman.

A motion was made to increase the hourly wage of the children's librarian to reflect the pay scale retroactive to January 1. Motion was made by Kelly Gratz and seconded by Cassandra Huffman. A roll call vote was taken and passed unanimously. A motion was made to adjourn by Kelly Gratz at 5:05 p.m. Second was made by Joe Kohlman. Meeting was adjourned.

Minutes respectfully submitted by Nancy Nettesheim, secretary