



## **Library Board of Trustees--Meeting Minutes**

**Thursday, March 11, 2021**

***Via GoToMeeting***

The meeting of the Brodhead Memorial Public Library Board was called to order at 4:01 by President Kelly Gratz. Members who were present were: Diane Anderson, Joe Kohlman, Kirsten Novy, Cassandra Huffman, and Nancy Nettesheim.

The meeting agenda was approved following a motion by Diane Anderson and a second from Joe Kohlman.

The minutes for the previous meeting were approved on a motion from Joe Kohlman and a second by Diane Anderson.

There were no public comments.

On March 22 the city will repair a transformer which will cut service to the library. A motion was made by Joe Kohlman to close the library for the morning while the work is being done. Motion was seconded by Cassandra Huffman. Motion was approved.

A discussion was held on the state of COVID in the county and our response as a library. At present the books coming into the building are held in quarantine for 48 hours. Desk staff have expressed their willingness to check out books using the system formerly in place before we went back to curbside pickup. A motion to that effect was made by Cassandra Huffman and included the slow addition of browsing, computer services and fulfillment of printing requests as long as the infection level stays at its present level or decreases. The number of people in the building will be at five with thirty minute appointments mandatory. This could begin as early as April 5, 2021. This motion was seconded by Joe Kohlman. Motion passed.

There were no vouchers or reimbursements for the month. The financial report was approved following a motion from Diane Anderson and a second by Joe Kohlman.

The Director's Report included a plan for purchasing art for the library using money from a memorial donation. There is also a need to create a remodeling plan to provide for space for staff as well as better storage. Weeding of the collection is progressing. The Director's Report was approved following a motion from Diane Anderson and a second from Kirsten Novy.

Topics for future agenda would include job descriptions for various positions at the library.

Kelly Gratz made a motion to adjourn. It was seconded by Cassandra Huffman. Meeting adjourned at 4:49.

Minutes respectfully submitted by Nancy Nettesheim, secretary