



**Library Board of Trustees—DRAFT Meeting Minutes  
Thursday, June 10, 2021**

The meeting of the Brodhead Memorial Public Library Board was called to order at 4:03 p.m. by President Kelly Gratz. Those in attendance were Kirsten Novy, Ann Anderson, Diane Anderson, and Nancy Nettlesheim. Denessa Jones join at 4:09. Kassandra Huffman was excused absent.

The agenda was approved on a motion from Kirsten Novy and a second from Diane Anderson.

The minutes for the previous meeting were approved on a motion from Kirsten Novy and a second from Ann Anderson.

The following board officers were voted in unanimously:

- President: Kelly Gratz
- Vice-president: Ann Anderson
- Secretary: Nancy Nettlesheim
- Treasurer: Diane Anderson

A motion to adopt the Wisconsin General Records Schedule was made by Kirsten Novy. Motion seconded by Ann Anderson. Motion passed.

A discussion concerning Strategic Planning for the library was initiated. UW-Extension Green County will be contacted as a source of information as the library proceeds in this area.

There will be no additional changes to the service levels available at the library that were put in place June 1. One change will be to masking. The sign for patron masking will now read "Face masks are highly encouraged and much appreciated to protect children and others who are unable to be vaccinated". All staff at the library will continue to wear masks while in the public area of the library. A motion to that effect was presented by Kelly Gratz and seconded by Diane Anderson. Motion passed.

In the Financial Report portion of the meeting the question of reinstating fines was raised. At present there will be no fines for late materials. There were no additional vouchers. There was one reimbursement to Fitchburg Public Library for the sum of \$31.00 for a book taken from their "holds" shelf. The reimbursement was approved following a motion by Ann Anderson and a second from Diane Anderson. The Financial Report was approved following a motion from Kirsten Novy and a second from Ann Anderson. The board also discussed estimated increases for South Central Library System fees for the 2022 fiscal year. It is currently estimated that Technology fees will increase by 3.3%, ILS fees by 1.8%, and Delivery fees by at least 3.0%.

The Director's Report was presented and approved following a motion From Kelly Gratz and a second from Kirsten Novy.

Possible future agenda items are: strategic planning, levying fines, COVID -19 rules and policy.

Kelly Gratz made a motion to adjourn at 5:04. This was seconded by Ann Anderson and approved. Meeting was adjourned.

Minutes respectfully submitted by secretary, Nancy Nettlesheim