



Library Board of Trustees—Meeting Minutes Thursday, January 13, 2022

The meeting of the Brodhead Memorial Public Library Board was called to order by President Kelly Gratz at 4:01 p.m.

Members in attendance were: Kirsten Novy, Ann Anderson, Denessa Jones, Nancy Nettesheim, and Cassandra Huffman. Others in attendance were Library Director, Angela Noel, and Victoria Solomon (virtually) from UW-Extension Green County. Diane Anderson arrived at 4:12 p.m.

The agenda was approved following a motion from Ann Anderson and a second from Kirsten Novy.

The previous minutes were approved following a motion from Kelly Gratz and a second from Kirsten Novy.

Victoria Solomon joined us virtually to discuss strategic planning. Plans were discussed for distributing the survey about the use of, improvement of, and enjoyment of the library. The survey would be made available to citizens in various ways. A community event for generating more ideas is tentatively set for February 22, 2022.

Director Noel has informed the Board of the need for a cleaning person or service during an upcoming maternity leave. As there were no viable applicants for this position in the past, Director Noel contacted people who ran cleaning services. After discussion of the various service providers, Kelly Gratz made the motion to offer Evelyne Harris the contract for temporary basic cleaning in the library. The motion was seconded by Ann Anderson. Motion passed.

The upgrading of the lighting in the library has been discussed in previous meetings. Kirsten Novy made a motion to hire Cove's Electric to replace the existing lamps with more energy-efficient LED lighting. Ann Anderson seconded the motion. A voice vote was taken and the motion passed unanimously.

The COVID-19 service level at the library will remain the same. Staying the course may be accompanied by some changes as staffing needs are a concern, not having qualified staff or necessary numbers of staff to run the library.

The Financial Report saw no additional reimbursements. There was a bill from Orfordville Lumber for new countertops in the staff room. The amount of \$576.35 will be paid from the Sugar River donations account as part of the larger workroom remodel project. The Financial Report was approved following a motion as such by Kelly Gratz and a second from Cassandra Huffman.

The Director's Report noted the increase in the number of uses of the wireless Internet. The timer for lights in the parking lot has also been repaired. Director's Report was approved following a motion by Kirsten Novy to accept the report and then seconded by Ann Anderson.

Future agenda items include the annual report.

At 5:23 p.m., Kelly Gratz made a motion to adjourn. This was seconded by Diane Anderson and the meeting concluded.

The minutes respectfully submitted by Nancy Nettesheim, secretary