



**Library Board of Trustees—Meeting Minutes
Thursday, March 10, 2022**

The meeting of the Brodhead Memorial Public Library Board was called to order at 4:00 p.m. by President Kelly Gratz. Members in attendance were Ann Anderson, Diane Anderson, and Nancy Nettesheim. Members excused were Kirsten Novy and Cassandra Huffman. Denessa Jones arrived at 4:02 p.m. Library Director, Angela Noel, and Victoria Solomon from UW-Extension Green County were also in attendance.

The agenda was approved following a motion from Diane Anderson and a second from Ann Anderson.

The previous month's minutes were approved following a motion from Ann Anderson and a second from Kelly Gratz.

The next order of business was Strategic Planning presented and facilitated by Victoria Solomon. Discussion centered on the mission statement and the core values of the library. Nancy Nettesheim volunteered to create a mission statement from the brainstormed ideas of the group. It will be presented at the next meeting. She will also meet with seniors in the community at their monthly book club meeting to collect personal responses for library improvement. Denessa Jones will be meeting with individuals in the Chamber of Commerce and later with the new city council following spring elections. Kirsten Novy will be asked to contact the ESL professional for the school district for ideas on reaching the Spanish speakers in Brodhead.

COVID-related services will be modified to a mask optional setting. Kelly Gratz used her emergency COVID powers to make this level change on March 4. It was brought to the whole Board at this meeting for a vote. The mask optional motion was reiterated by Ann Anderson and seconded by Diane Anderson. Motion passed.

The Financial Report showed no additional vouchers to pay. The lighting update is proceeding and there is an outstanding balance. Kelly Gratz made a motion to pay the outstanding balance with money in the fines and fees account at the Bank of Brodhead. Ann Anderson seconded. Motion passed. The Financial report was approved on a motion by Kelly Gratz and a second from Ann Anderson.

The Director's Report was presented. Circulation numbers are closer to pre-COVID numbers for the month. Lighting replacement is underway. Heating bills are much higher than expected. Ann Anderson made a motion to accept the Director's Report. Kelly Gratz seconded. Motion passed.

Future agenda items include continued strategic planning.

Motion was made by Kelly Gratz to adjourn. Seconded by Diane Anderson. Meeting adjourned at 5:47 p.m.

Minutes respectfully submitted by Nancy Nettesheim, secretary