



**Library Board of Trustees—Meeting Minutes  
Thursday, April 14, 2022**

Meeting was called to order by Library Board President Kelly Gratz at 4:00 p.m. Members in attendance included K. Novy, A. Anderson, and N. Nettesheim. D. Jones arrived at 4:04 p.m. K. Huffman was excused with a pre-planned absence.

A. Anderson made a motion to accept the agenda and to deviate from it if necessary. K. Novy seconded. Motion passed.

K. Gratz made a motion to accept the minutes from March. A. Anderson seconded it. Motion passed.

Victoria Solomon reviewed our Strategic Plan as far as we have developed it. The next step is to create avenues to reach our goals using data from our surveys and community discussions. A small group of volunteers was formed to meet April 16 to continue work on the Strategic Plan.

K. Novy made a motion to accept Diane Anderson's resignation from the Brodhead Memorial Public Library Board. A. Anderson seconded. Motion passed.

K. Gratz made a motion to accept Angela Noel's resignation from her position of Library Director. K. Novy seconded the motion. Motion passed. Angela's last day at the library will be June 17, 2022.

D. Jones made a motion to hold a special Library Board meeting April 28, 2022, to address the search for a library director. A. Anderson seconded. Motion passed.

K. Novy made a motion to adopt updated General Records Schedule. A. Anderson seconded the motion. Motion Passed.

D. Jones made a motion to authorized SCLS to submit adjacent county reimbursement requests for 2022. K. Novy seconded the motion. Motion passed.

Some changes were presented to the existing COVID-19 plan. The library will be following CDC levels to determine masking and other changes as activity levels change. K. Gratz made a motion to approve levels and plans as presented. A. Anderson seconded the motion. Motion passed.

The Financial Report listed no reimbursements or vouchers for this month. K. Gratz made a motion to approve the financial report. D. Jones seconded the motion. Motion passed.

The Director's Report showed improved number of visits and circulation. Room reservation are now being accepted. Curbside service is still being offered. Lighting project is now wrapping up. K. Novy made a motion to accept the Director's Report. A. Anderson seconded. The motion passed.

K. Gratz made a motion to close the library for the funeral of an employee's father on April 23, 2022. K. Novy seconded the motion. Motion passed.

Future agenda item will include strategic planning, board elections in May, and the special meetings.

At 5:30 p.m., A. Anderson made a motion to go to closed session per Wisconsin 19.85 (1) (c) considering employment, compensation, or performance data of any public employee(s) over which the government body has jurisdiction or exercises responsibility: Janitor Position. K. Novy seconded the motion. Motion passed.

K. Gratz made a motion to return to open session at 5:36 p.m. Motion seconded by K. Novy. Motion approved. Motion was made to offer Evelyn Harris an on staff custodian position up to 8 hour per week at her current contractor rate. Motion made by K. Gratz and seconded by K. Novy. Motion passed.

A. Anderson made a motion to adjourn at 5:38 p.m. K. Novy seconded the motion. Motion approved.

Minutes respectfully submitted by Nancy Nettesheim, secretary