**Library Board of Trustees—Meeting Minutes**

**Thursday, June 9, 2022**

Meeting of the Brodhead Public Library Board of Trustees was called to order by President Ann Anderson at 4:00 p.m. Members in attendance were: Jill Baxter, Kassandra Huffman, Kelly Gratz and Nancy Nettesheim.

K. Gratz made a motion to approve the agenda and deviate from the agenda as necessary. Seconded by K. Huffman. Motion passed.

Motion to approve the minutes was made by J. Baxter and seconded by K.Gratz. Motion passed.

Strategic Plan was refined and a motion was made by A. Anderson to approve what we have currently done. Second by K. Huffman. Motion passed.

Discussion of leaves for the donation tree was held. Motion was made by K.Gratz to do one last leaf which was requested and to close the tree for further additions. Second came from A. Anderson. Motion passed.

Motion from K. Gratz to repost the library director position in ALA listings. Seconded by J. Baxter. Motion passed.

Motion was made to appoint interim library director by A. Anderson. Crystal Willegal will be the Interim Library Director, and Carol Pawlisch will be the Interim Assistant Library Director. Second came from K. Huffman. Motion passed.

Motion from A. Anderson to give Angela Noel the title of Administrative Consultant to facilitate ordering, compiling statistics and financials, and to provide administrative support. J. Baxter seconded the motion. Motion passed.

Financial report included two reimbursements: $179.34 to Angela Noel for library vacuum cleaner and $15.87 to Carol Pawlisch for snacks. K. Gratz made a motion to reimburse both parties. A. Anderson seconded. Motion passed.

K. Gratz made a motion to approve the financial report and K. Huffman seconded. Motion passed.

Motion to accept the Director’s Report was made by A. Anderson and seconded by K. Huffman. Motion passed.

Future agenda items will include the personnel manual and strategic planning.

The Board of Trustees went into closed session at 5:46 p.m. per Wisconsin 19.85(1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee(s) over which the government body has jurisdiction or exercises responsibility: Interim Director and Interim assistant Director rates of pay.

K. Huffman made a motion to return to open session at 5:53 p.m. Second came from K. Gratz. Motion passed.

K. Gratz made a motion to increase base pay for Interim Library Director by $2.00 per hour and increase the base pay for the Interim Assistant Library Director by $1.50 per hour. Rates will return to normal upon hiring of a permanent library director. Motion seconded by A. Anderson. Motion passed.

Motion to adjourn was made by K. Gratz and seconded by K. Huffman. Meeting adjourned at 5:55.

Minutes respectfully submitted by Nancy Nettesheim, secretary