



**Library Board of Trustees—Meeting Minutes
Thursday, July 14, 2022**

The meeting of the Brodhead Memorial Public Library Board of Trustees was called to order by President Ann Anderson at 3:58 p.m. Kelly Gratz was excused due to a family commitment. Those in attendance were Kirsten Novy, Cassandra Huffman, Jill Baxter, and Nancy Nettesheim.

Motion was made to accept the agenda as printed and deviate from it as necessary. Motion made by K. Novy and seconded by K. Huffman. Motion passed.

Motion made by K. Novy to accept the minutes from June. Seconded by J. Baxter. Motion passed.

Strategic Planning format has been previously approved with indices to follow.

Library Director search is continuing.

COVID matrix will follow the regulations as put forth by county/state mandates. In areas of concentration of people, use best responsible judgement for patrons. Patrons will no longer be required to mask at any level. At medium levels, staff have the option to wear masks. At high levels, staff are required to wear masks around the public. Crystal will alert staff to changes in levels. For patrons, masks are optional, but highly recommended at high levels. The motion to deactivate the previous matrix and adopt the new guidelines was made by K. Novy and seconded by A. Anderson. Motion passed.

Further discussion on the COVID criteria included the two meeting rooms which are open to patrons without restrictions. We will leave the meeting room numbers at the capacity number. Future agenda item would be to revisit limits in the meeting room.

For the financial report, there were no vouchers or reimbursements. A. Anderson made a motion to accept the financial report. Seconded by K. Novy. Motion passed.

Director's Report was approved on a motion from K. Novy and a second from A. Anderson.

Future agenda items could include: baby changing stations and purse holders in bathroom, decrease number of computers, keeping passive programming, personnel manual, revisit meeting room needs.

The Board of Trustees went into closed session at 5:17p.m. per Wisconsin 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee(s) over which the government body has jurisdiction or exercises responsibility. The Board returned to open session on a motion from A. Anderson and a second from K. Huffman at 5:53 p.m.

Motion from K. Novy to adjourn was made at 5:54 p.m. and seconded by A. Anderson. Meeting adjourned.

Minutes respectfully submitted by Nancy Nettesheim, secretary